

PAYROLL DEDUCTION AUTHORIZATION

Justice Administrative Commission

****FOR EMPLOYEE USE ONLY****

Attn: Emily Reker
Post-Tax Benefits Coordinator
Human Resources Department

Phone (850) 413-0008
PostTaxBenefits@justiceadmin.org

START DEDUCTION (Credit Union Deductions Only)

Please start my payroll deduction under code _____ for \$_____._____ effective with my pay warrant dated ____/____/____.

CHANGE DEDUCTION

Please change my payroll deduction under code _____ from \$_____._____ to \$_____._____ effective with my pay warrant dated ____/____/____.

Please change my payroll deduction under code _____ from \$_____._____ to \$_____._____ effective with my pay warrant dated ____/____/____.

CANCEL DEDUCTION

Please stop my payroll deduction under code(s) _____ effective with my pay warrant dated ____/____/____.

Employee Name

Employee Signature

People First ID#

Date

____ - ____ - ____
Last 5 of SSN

Email