

PAYROLL DEDUCTION AUTHORIZATION

Florida Department of Corrections

****FOR EMPLOYEE USE ONLY****

Attn: Taylor Leonard
Post-Tax Benefits Coordinator
Office of Human Resources

Phone (850) 717-3223
Taylor.Leonard@fdc.myflorida.com

START DEDUCTION (Credit Union Deductions Only)

Please start my payroll deduction under code _____ for \$_____._____ effective with my pay warrant dated ____/____/_____.

CHANGE DEDUCTION

Please change my payroll deduction under code _____ from \$_____._____ to \$_____._____ effective with my pay warrant dated ____/____/_____.

Please change my payroll deduction under code _____ from \$_____._____ to \$_____._____ effective with my pay warrant dated ____/____/_____.

CANCEL DEDUCTION

Please stop my payroll deduction under code(s) _____ effective with my pay warrant dated ____/____/_____.

Employee Name

Employee Signature

People First ID#

Date

Last 5 of SSN

Email